



MINUTES OF THE 2018 ANNUAL GENERAL MEETING

Held on Saturday 24th November 2018 at 10:30am
At the Clubhouse

		Action			
1	<p>Directors Present</p> <p>Jim McGown, Tony Ward, Simon Lowe, Phil Jacobs, Victoria Aitchison, Nefyn Provis-Evans, Jaap Hesselink</p> <p>Members in attendance:</p>				
	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; vertical-align: top;"> Sandra Addleman Barrie Austin Keith Balaam Kathy Bearpark Philip Benson Neil Berry Mike Buzzacot Catherine Cash David Cowan Mhairi de Kort Ben Dearman Veronica Dodd Jacky Dodd Anthea Doran Robert Gardiner Steve Hall Michael Harrison Hilary Harrison </td> <td style="width: 33%; vertical-align: top;"> Andree Haxton Norman Hoare Robert Hopper Paul Hunt Debbie Liles Duncan Mackinnon John Moore Collin Moth Heather Nye Gill Parkes Angela Perry Peter Philips Miles Radcliffe Sally Radcliffe Christine Rice Jeanette Rickerty Eric Rovick Steven Segall </td> <td style="width: 33%; vertical-align: top;"> Catherine Shepherd David Sheridan Josephine Simpson Anne Spencer Alan Stevenson Jenny Stevenson Gabriele Thornton Nigel Waller Tom Walters Judith Walters Kin Wang David Watkinson Marry Watkinson Daniel Watkinson Sarah Webster Anthony Wetherly </td> </tr> </table>	Sandra Addleman Barrie Austin Keith Balaam Kathy Bearpark Philip Benson Neil Berry Mike Buzzacot Catherine Cash David Cowan Mhairi de Kort Ben Dearman Veronica Dodd Jacky Dodd Anthea Doran Robert Gardiner Steve Hall Michael Harrison Hilary Harrison	Andree Haxton Norman Hoare Robert Hopper Paul Hunt Debbie Liles Duncan Mackinnon John Moore Collin Moth Heather Nye Gill Parkes Angela Perry Peter Philips Miles Radcliffe Sally Radcliffe Christine Rice Jeanette Rickerty Eric Rovick Steven Segall	Catherine Shepherd David Sheridan Josephine Simpson Anne Spencer Alan Stevenson Jenny Stevenson Gabriele Thornton Nigel Waller Tom Walters Judith Walters Kin Wang David Watkinson Marry Watkinson Daniel Watkinson Sarah Webster Anthony Wetherly	
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	<p>Proxy Forms:</p> <p>Wendy Hazley-Payne - Proxy : Phil Jacobs Marcus Burley – Proxy : Andree Haxton Claire Doyle – Proxy : Andree Haxton Shirley Fyfe– Proxy : Andree Haxton Lynn Frankling – Proxy : Andree Haxton</p>				

	<p>Jennifer Sheridan – Proxy : Andree Haxton John Michalik – Proxy : Andree Haxton Richard Mortram – Proxy : Jim McGown Ken Smith – Proxy : Jim McGown Sylvie Templeman – Proxy : Jeanette Rickerty Tessa Fahrenheit – Proxy : Jeanette Rickerty Ian Ashton – Proxy : Jeanette Rickerty Sue Ashton – Proxy : Victoria Aitchison Kay Balaam – Proxy : Keith Balaam Margaret Benson – Proxy : Philip Benson Marcus Burley – Proxy : Andree Haxton Suzette Carlean – Proxy : Anne Spencer Michael Colby – Proxy : Mhairi de Kort Susanna Collins – Proxy : Victoria Aitchison Wayne Davies – Proxy : Norman Hoare Paul de Kort – Proxy : Mhairi de Kort Sally Dearman – Proxy : Ben Dearman Jake Dearman – Proxy : Ben Dearman Claire Doyle – Proxy : Andree Haxton Ross Ellis – Proxy : Keith Balaam Anna Fisher – Proxy : Anne Spencer Alison Gadd – Proxy : Barrie Austin Louise Gardiner – Proxy : Robert Gardiner David Kendall – Proxy : Jim McGown Stephanie Loughrey – Proxy : Victoria Aitchison Nick Lockett – Proxy : Jim McGown David Moth – Proxy : Jim McGown Christian Plumer – Proxy : Mhairi de Kort Janet Pointon – Proxy : Nefyn Provis-Evans Kim Rennie – Proxy : Victoria Aitchison Don Sykes – Proxy : Jim McGown Maki Watanabe-Genoud – Proxy : Andree Haxton Tony Wills – Proxy : Nefyn Provis-Evans Barrie Bridgman – Proxy : Jim McGown Sandra Bridgman – Proxy : Jim McGown</p>				
	<p>Phil Jacobs, The Secretary opened the meeting stating there was a quorum with 59 members present and 40 completed proxy forms received.</p>				
	<p>Apologies</p> <table border="1" data-bbox="268 1731 1331 1910"> <tr> <td data-bbox="268 1731 561 1910"> <p>Ian Ashton Sue Ashton Tony Wills Verity Paylor</p> </td> <td data-bbox="561 1731 874 1910"> <p>Alan Punter Vivienne Dale Dave Howell Nicholas Topham</p> </td> <td data-bbox="874 1731 1331 1910"> <p>Barry Bridgman Sandy Bridgman David North</p> </td> </tr> </table>	<p>Ian Ashton Sue Ashton Tony Wills Verity Paylor</p>	<p>Alan Punter Vivienne Dale Dave Howell Nicholas Topham</p>	<p>Barry Bridgman Sandy Bridgman David North</p>	
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2	<p>AGM Minutes 25th November 2017</p> <p>Meeting was asked to approve minutes of the last AGM</p> <p>Proposed: Mary Watkinson Seconder: Dave Watkinson</p> <p>Meeting all in favour.</p>	
3	<p>Adoption of the Club's Accounts Jaap Hesselink – Treasurer</p> <p>Jaap reported that The Clubs finances are in good health.</p> <p>Profit + Loss</p> <ul style="list-style-type: none"> • Our turnover has risen by +6% - made up of a small change in member subs, an increase in bar and social income as well as visitor fees • As a result of the increase in bar and social income our cost of sales has gone up too • Other income is interest generated from the Close Bros deposit account • Our overall expenditure has risen slightly too by +-1.5% • The net result being £1.7k increase in profit for the year <p>GP</p> <ul style="list-style-type: none"> • The increase in subs is as a result of a small change in the membership mix i.e. fewer social and more playing • Bar and Social profits are up due to the increase in activity including the summer Dinner Dance • Visitor fees are up due to better reporting and collection <p>Expenditure</p> <ul style="list-style-type: none"> • Clubhouse expenses have risen as expected as the preparation for the extension gathered pace, as well as a number of other items (Admin and Cleaning) • Grounds and Courts decrease is due to 2 items to the tree surgery contractors in 2016-17 not recurring in 2017-18 • Depreciation is in line with expectations and has risen due to a number of new assets being depreciated in the year 2017-18 (junior court) • Other costs have decreased as certain items from 2016-17 did not re-occur in 2017-18 (Asbestos-tainted equipment replacement) <p>The full accounts report is stated at the end of these minutes. Treasurer recommended that the meeting approve the accounts:</p> <p>Proposed: Daniel Watkinson Seconded: Simon Lowe</p> <p>Meeting all in favour.</p>	

4 **Five Year Plan**

The Five-Year Plan (5YP) has been updated and summarised in the table below:

Elliswick 5yr Plan	16/17 £000's Actual	17/18 £000's Actual	18/19 £000's Plan	19/20 £000's Plan	20/21 £000's Plan	21/22 £000's Plan	22/23 £000's Plan
Total Annual Income	91.0	91.1	97.0	96.3	98.1	100.0	101.9
Total Annual Expenditure	53.2	48.2	54.3	52.4	53.6	54.8	56.0
Net Cashflow from Operation	37.8	43.0	42.6	43.8	44.5	45.2	45.9
Expenditure on infrastructure							
- Facility improvements	2.7	8.1	166.0	25.0	0.0	0.0	0.0
- Courts and playing	11.1	18.0	0.0	0.0	65.0	55.0	0.0
Total Spend on infrastructure	13.8	26.1	166.0	25.0	65.0	55.0	0.0
Overall Net Cashflow	24.0	16.9	-123.4	18.8	-20.5	-9.8	45.9
Cash balance at start	137.8	161.8	178.7	55.3	74.1	53.6	43.8
Cash reserve at end (Risk Mgmt min £40k)	161.8	178.7	55.3	74.1	53.6	43.8	89.7
Cash reserve at end (With LTA 25% Grant)	161.8	178.7	55.3	74.1	53.6	57.6	103.5

Tony Ward reported that we have a very strong cash flow and that it has increased from last year of £38k to £43k this year.

To go forward, Tony stated that we do not need to increase the number of members. However, we will make a small increase of membership fee.

Tony also reported that the budget for the architect and planning for the club house extension has increased from £140k (last year) to £166k. The Club went to tender process by inviting three potential builders and The Board chose Southdown Building Development (SBD).

Tony recruited that after the major expenditure that the club still had sufficient financial resources.

A sum of £25k has been included in for 2019/20 to upgrade the rear car park.

Tony also reported that LTA is not prepared to fund the clubhouse extension as it does not increase playing participation but it may fund the work on the floodlights.

Ben Dearman suggested that we approach Harpenden Trust when considering future funding. The Board to follow this up.

Courts 4 - 7 were last resurfaced in 2008 and works to replace the court surface have been planned in for 2020/21.

Barry Shackloth asked how much of the building cost includes contingency. Tony responded that it includes 5% contingency. The contingency will most likely be used for the first foundation.

We have appointed a professional architect to design and project manage the extension on a % fee basis with a final fee in the order of £17,500 +VAT anticipated.

	<p>At present we have £179k in the bank so Tony feels that we are still in a very strong position.</p> <p>Proposed: Mike Buzzacot Seconded: Simon Lowe</p> <p>Meeting all in favour.</p>	
5	<p>Board's Report of the activities of the Club for the year</p> <p>CHAIRMAN's Report 2018 Tony Ward</p> <p>Committee reports had been circulated to all members with the notice of the AGM.</p> <p>Tony Ward confirmed that he was standing down from the Chairman's role at the AGM and thanked the committee for their support during his tenure. He has learnt a lot and has enjoyed his role during that time.</p> <p>Tony thanked the President Jim McGown for his personal support and wisdom in helping him deal with some of the trickier matters that have cropped up over the past couple of years. He also thanked the rest of the Committee for all their tireless work throughout the year. In addition to the Committee, he also thanked all the unsung heroes who helped keep the club running and who have helped to keep the clubhouse tidy over many years.</p> <p>When Tony Ward took over from Steve Segall, there were a few areas that he wished to improve within the club such as: Team Tennis, Infrastructure, Junior Tennis and Socials.</p> <p>On Team Tennis Tony stated that more information has been sent out to all members about what team tennis is available, what competitions and the appropriate captains to contact and also advice on how members get to play in each team. Tony also highlighted the importance of getting all team players to be fairly allocated within the teams. All have been communicated to members via the newsletter.</p> <p>Infrastructure Tony reported that we have built up good cash flow and the funds needed for the clubhouse extension project, which members can appreciate in 5 to 10 years' time.</p> <p>Junior Tennis Tony wished to expand the opportunities for junior competitive tennis. This year we had a day dedicated to the juniors by holding the Junior Tournament in September 2018.</p> <p>Socials Tony wished to expand the social events within the club and he reported the very successful social events which were held this year, such as supper nights, wine tasting and quiz nights now being augmented by the comedy night and dinner dance evenings.</p> <p>Tony also stated that having joined as Chairman, he looked to cut down the number of emails sent to members. He hopes that the newsletter is providing a good way of</p>	

	<p>keeping members informed of what's happening around the club and by consolidating the information into a monthly email.</p> <p>Proposed: Neil Berry Seconded: Paul Hunt</p> <p>Meeting all in favour</p>	
	<p>Membership Report 2018 Mhairi de Kort</p> <hr/> <p>Mhairi reported that 10 years ago, we had 558 members with £60k income and this year we have 800 members, including 3 additional membership categories, with £88k income.</p> <p>The membership fees have remained the same for the past 6 years. A discounted fee is applicable to members who pay their subscription fees by 1st March. The committee agreed to increase the membership fee by 2% across all membership categories for next year, except for the young junior (U5), as long as they have a full paying adult member with them. Members will get a 5% discount if they pay their fees before 1st February 2019.</p> <p>In April a Members Day was held and enjoyed by both our existing and new members. No Open Days have been held for the past two years as membership is full.</p> <p>This is the second consecutive year that Elliswick has had a Waiting List. 95 new members joined Elliswick in 2018.</p> <p>The Online Renewal Fees system works well and it is fantastic that more members are paying by on-line banking. Mhairi thanked Dave Tookey for his hard work, time and expertise which makes the membership renewal system run so smoothly.</p> <p>Elliswick remains a very popular Club, we have 800 members and there are 286 prospective members on the Waiting List (50% juniors, 50% adults).</p> <p>Membership rotation has historically been around 25% p.a. but was only 125 last year.</p> <p>Ben Dearman asked if all the 800 members is including the social members? And Mhairi confirmed that it includes 150 non-playing members.</p> <p>Tony Ward explained that the LTA recommended 70 playing members per court, but that we have 100 playing members per court.</p> <p>Tony also stated that we haven't been receiving complaints from members about courts booking availabilities.</p> <p>Tony updated members that Mhairi is stepping down from the Committee after ten years of service! Tony presented a thank you gift to Mhairi.</p>	

	<p>Groundsman Report 2018 Nefyn Provis-Evans</p> <hr/> <p>Nefyn updated members with the clubhouse extension. The work on the foundations has begun and brick work will be done next week. The breaking through into the existing clubhouse will be done in the new year to provide a new area within the clubhouse. The clubhouse will be smaller then, but it will be useable. Nefyn also updated the end date of the project which is the end of March 2019. At the moment it is slightly behind but no major issues. The clubhouse will have two main rooms which can be made into one, and two tea points when completed, with a bar that can serve both rooms.</p> <p>Nefyn also updated members that they have marked up the front car park to try and avoid some of the parking issues that have occurred.</p> <p>The floodlights are around 8 years old, and we have had two of the masts stop working properly this year due to mechanical issues and Nefyn is looking to resolve this as soon as possible.</p> <p>Junior Court/Rebo wall: there will be a metalled path to it as part of the clubhouse extension.</p> <p>The club's trees have been checked by Franks Forestry, and we have had the big ones at the entrance trimmed; it was last done 18 years ago. One of the smaller trees fell into a neighbour's property during the year, happily no-one was hurt and the damage was relatively minimal.</p> <p>Nefyn thanked Dave Watkinson, who has maintained the grounds excellently.</p>	
	<p>Ladies Captain Report 2018 Victoria Aitchison</p> <hr/> <p>Victoria Aitchison reported that the ladies have enjoyed another year of tennis with great opportunities to join in play whether it be socially, competitively or honing their skills at the numerous weekly coaching sessions that the club has on offer. She stated that we have welcomed new players in all respects and it's been a pleasure getting to know some of the players on and off the court.</p> <p>Ladies mornings, taking place Tuesdays from 9am, have proved very popular this year and with such wonderful weather over the last few months these have been well attended. Ladies mornings continue throughout the winter.</p> <p>Ladies nights, Wednesdays from 6pm during Summer time only, were also well attended although with the start of the school holidays these tended to end on a quieter note.</p> <p>Both these Ladies socials are open to players of all abilities and it's always nice to see lots of courts being utilised.</p>	

	<p>The Ladies ladder both for singles and doubles matches is now underway over the winter months. It is not too late to join either but if you want to join the doubles ladder you will need a partner.</p> <p>There is a great opportunity for play throughout the year and we always welcome any new members or those who would like to get more involved in what is on offer to play competitively for the club. If you would like to make any suggestions on how the ladies play could be improved please do not hesitate to contact her on victoriahsn@virginmedia.com.</p>	
	<p>Men's Captain Update Simon Lowe</p> <hr/> <p>Winter tennis 2017- 2018 Herts. Winter Seniors</p> <p>The club had a very successful winter season. The 45A team finished 1st in Division 1 with the team promoted to the Championship. The 45B team retained their status in Division 2.</p> <p>In the +55 format, the A team again finished 3rd in the Championship for the 2nd year running and the B team fared even better by finishing 1st, winning all their matches in Division 2 thereby gaining promotion. Many congratulations to all those who contributed.</p> <p>There may be an opportunity for a men's 65 team.</p> <p>The 2018 - 2019 fixtures are all now underway and he hopes that we have an equally successful winter this time around. We have entered a 3rd Team in the +45 section and he advised members to get in touch with him if they fancy playing some competitive tennis.</p> <p>Summer Tennis 2018</p> <p>In the spring Herts Team Tennis format (which replaced Aegon) the team topped Division 2 so regained their position back with the elite in Division 1!</p> <p>Our Hot Rackets teams enjoyed tough competition. The 1st team lost 5 of their 6 matches so were unfortunately relegated to division 2 but with some of our younger players representing the club this provided invaluable experience of team tennis for the future. The newly created 2nd team finished 4th in division 6 winning two of their matches and succeeded in meeting our aim of giving the opportunity for more players to take part in competitive inter-club matches.</p> <p>Herts Summer Leagues 2018</p> <p>A slightly mixed bag of fortunes for our teams this time around.</p> <p>Our 1st team finished 5th in Division 1 and retain their status where they will now be joined by our 2nd team who won promotion from division 2 by finishing 2nd. This represents a fantastic achievement for our club having two teams playing at such a high level and Simon congratulates to all those who played and contributed to this success.</p> <p>Our normally reliable 3rd team suffered a rare relegation by finishing 6th in division 3 but Simon is very confident they will bounce straight back next year.</p> <p>The 4th team finished a safe 5th in Division 4A and our 5th team finished 4th in Division 4B following promotion last year.</p> <p>Next year should be interesting with the 3rd/4th/5th teams in either division 4A or 4B.</p> <p>Winter Singles</p> <p>An experiment with a 3 division box league was tried last year but inclement weather and a plague of injuries (!!) resulted in a lack of matches being played. However, a</p>	

	<p>number still took place which resulted in benefits being passed on to our team tennis. The £10 entry fee also raised £220 for Harpenden Mencap which enabled them to finance a summer barbecue. Simon thanked to all who contributed and played. Simon may introduce a singles ladder after Christmas and advised members to keep an eye out in the newsletter for start dates and format.</p> <p>Summary Simon will not single out individual players as doubles is very much a team-based competition but Simon’s huge thanks go to all the team captains for giving their time, support and their efforts in running the various club teams and to the team players who have contributed to another very successful year for men’s tennis at the club.</p> <p>Team Captains are: Summer Leagues – Simon Lowe (1st and 2nd), Colin Moth (3rd) Eric Rovick (4th) & Neil Berry (5th). Winter Vets - Tony Ward (45B) Adrian Coggins (55A) and Ben Dearman (55B). Hot Rackets 1 - Paul Hunt Hot Rackets 2 - Ben Dearman.</p>	
	<p>Junior Team Report 2018 Deborah Temple</p> <hr/> <p>Deborah Temple stated that she has been in the post for 6 months. She became a member of the club this year and is continuing the learning process and taking on the responsibilities the role requires.</p> <p>It has been a positive start with the Friday Junior Nights during the spring and summer months. The biggest task for Deborah this year was the Junior Tournament on Sunday 16th September. We had 46 players with a total of 72 games played. Attendance was approximately 100 people so there was a great level of support and this kept the bar and catering team busy.</p> <p>The next goal is for her to understand and take on the role currently performed by Ben Wood the Head Coach in relation to entering competitive tournaments outside the club.</p>	
6	<p>Fix the Membership Entrance Fees and Subscription Levels for 2018 and Dates Subscription Due</p> <p>Tony Ward stated that the members annual subscription fee is to increase by 2%. Members will get a 5% discount if they pay their fees before 1st February 2019. It is value for money for what the club can offer.</p> <p>Steve Segall debated the point of increasing the fee, as we have a strong financial position.</p> <p>Tony responded to Steve, that the increase is to maintain cash in the club, as we will be spending more money for at least the next 2 years.</p> <p>Mike Buzzacott agreed with Tony’s response.</p>	

	<p>Barry Shackloth commented that we should follow the LTA recommendation and said that it is not a crime to be cash-rich as, because of inflation, the costs are going up.</p> <p>Mary Watkinson confirmed that she is happy with the 2% increase.</p> <p>Jim McGown commented that our financial resources had been built up internally without any windfalls. The increase is in line with inflation. We need the funds to build up in line with the costs and that we have to grow. He stressed that the importance that was not necessary the present level of cash but what we are going to be doing with it in the next few years.</p> <p>At the end, Steve Segall 'gave in' agreed with the increase of the membership fee.</p> <p>Gaby Thornton also agreed with the increase.</p> <p>Kathy Bearpark suggested that we should do a vote about the increase, and all members were in favour on the 2% increase.</p> <p>Proposed: Norman Hoare Seconded: Kathy Bearpark</p> <p>Meeting all in favour (with 1 abstention)</p>	
7	<p>To Appoint Brian Davis as the Club Reporting Accountant</p> <p>Tony Ward reported that Brian Davis will be happy to be appointed again as the Club Reporting Accountant for next year.</p> <p>Proposed : Phil Benson Seconded : Jaap Hesselink</p> <p>Meeting all in favour</p>	
8	<p>Election of Club Officers</p> <p>Jim McGown confirmed that Tony Ward is standing down after 2 years in the Chairman position and wished Tony all the best. Jim also offered his thanks to all the committee members. He stated that without a good solid committee, nothing will get done and that any organisation needs good leadership to do the job and also to enjoy it.</p> <p>Jim also commented that Tony has done a super job and has been very enthusiastic. Jim showed members the action list that Tony produced during his role as a Chairman, and commented to members that the action list showed that we are a busy committee and to remind us of the projects that we have been working on. Now that we are a Company, we have additional responsibilities. We are a decent-sized organisation with new initiatives.</p> <p>Jim mentioned a few successful events during Tony's role, such as the Junior Tournament which was a tremendous success, the successful dinner dance, which introduced the Elliswick strictly come dancing with Jon Carr as the champion dancer,</p>	

and the monthly newsletter which is sent to members to keep members up to date with the Club news, and the work on team selection and team management.

Jim commented that Tony is a good guy to work with, very calm and action-orientated. Jim also jokingly said that recently we held a meeting in under 2 hours.

Jim presented Tony with a leaving present.

Tony Ward thanked Jim McGown and commented that Jim had given him great support, especially with Chums, as it was an interesting topic to deal with at the beginning of Tony's role as the Chairman 2 years ago.

Phil Jacob announced of the election of the Club Officers.

Jim McGown announced that one nominee (Neil Craig) had to withdraw his nomination due to personal reasons. Therefore, Jim made a plea to members for any candidates present at the meeting for the role of Chairman.

Jim then reported that steps would be taken to try to get a Chairman in the next few weeks.

Phil Jacobs then moved on to the election/re-lection of other committee members.

Chair (Director): VACANT Proposed:Seconded:

Membership Secretary (Non-Director): Sally Radcliffe Proposed: Phil Jacobs Seconded: Jim McGown
Elected unopposed

Mixed Team Captain (Non-Director): Eric Rovick Proposed: Phil Jacobs
Seconded: Jim McGown
Elected unopposed

Social (Non-Director): Jeannette Rickerty Proposed: Phil Jacobs Seconded: Jim McGown
Re-elected unopposed

Grounds (Director): Nefyn Provis-Evans Proposed: Phil Jacobs Seconded: Jim McGown
Re-elected unopposed

Junior Captain/Secretary (Non-Director): Deborah Temple: Proposed: Phil Jacobs
Seconded: Jim McGown
Elected unopposed

Ladies Captain (Director): Victoria Aitchison Proposed: Phil Jacobs Seconded: Jim McGown
Re-elected unopposed

Men's Captain (Director): Simon Lowe; Proposed: Phil Jacobs Seconded: Jim McGown

	<p>Re-elected unopposed</p> <p>Treasurer (Director): Jaap Hesselink; Proposed: Phil Jacobs Seconded: Jim McGown Re-elected unopposed</p> <p>Secretary (Director): Phil Jacobs; Proposed: Jim McGown Seconded: Jaap Hesselink Re-elected unopposed</p>	
9	<p>Findings on Members Survey</p> <p>During the year the Board and committee had recognised the need to consult more widely with members and had sent every member an on-line questionnaire: 153 members have responded to date. Phil Jacobs highlighted some responses:</p> <ol style="list-style-type: none"> 1. How well does the club meet your playing needs? Answers : 95% Always, 5% Usually. 2. Are you able to book a court whenever you wish? Answers : 80% Always, 1% Only Sometimes. 3. How do you find the quality of the tennis balls that are provided? Answers : 99% High Quality. 4. There are now more teams and individuals playing competitive tennis than at any other time in the clubs history. Are you clear on how to register your interest to play competitive tennis. Answers : 78.5% clear and 20% not clear. 5. Do you think we need more floodlit courts? Answers: 53% required and 18% not required. 6. If you have children who play tennis are you satisfied that they have enough opportunities to play both socially and competitively? Answers: 25% Yes, 25% No, 50% Either Yes/No 7. Do the clubs facilities meet your needs? Answers: 88% felt their needs are met. 8. Our clubhouse is used for social activities such as bridge, table tennis and Pilates. Do you think we should extend the range of social activities? Please include your ideas in the comments section. Answers: 42% we should increase the number of social activities, and 58% that we should not. 9. Are you satisfied with the communication that you receive from the club eg, via the newsletter/emails? Answers: 93% are satisfied and 7% are not satisfied. 	

	<p>10. Please indicate which gender and age group you fit into. Respondents were weighted towards 40% female and 60% male but all categories were reasonably well represented.</p> <p>Tony Ward will look at the result of the members survey.</p> <p>Debbie Liles raised a point that there is no comment box in the survey.</p> <p>Tony Ward thanked everyone who participated in the survey.</p>	
10	<p>AOB</p> <p>Anthea Doran raised the following matters:</p> <ol style="list-style-type: none"> 1. Committee Minutes- Anthea commented that the newsletter is a fantastic way of communication with members, however, she suggested to put the minutes on the website with members only password protection. Tony Ward responded that sometime we have some sensitive matters in the minute and the committee are not trying to hide anything from members. 2. Team tennis- Anthea wishes to understand the selection process for competitive tennis across all leagues and how that process had been communicated to members. Anthea also queried about the team tennis and social tennis. She stated that the new Datchworth Teams should be played by the new players. Tony Ward responded that he is very passionate about the team tennis and he would like the club to be more inclusive as we now have more players playing in the team tennis. Tony also stated that he created a working group to look at this specific issue, but he has not fully established the group. The group is created to establish the ambitions of the team tennis and improving new players to play in the team tennis. Tony asked Simon Lowe and Victoria Aitchison to respond to Anthea's query. <p>Simon Lowe responded that we had the working party that opened up new issues. Simon commented that the team captains need to re-assess where they are and will try to name the squads, subject to some discussions. Simon stated that the higher team should win in every match, more than some other teams. Simon also stated that there are a lot of different opportunities to play in the cub. Simon clarified that the team captains will have a look and see in February 2019 and he stated that they are open to any discussions and that they will welcome any opportunity.</p> <p>Victoria Aitchison agreed with Simon Lowe's comments and she clarified that the team captains are always contactable, and if any members have any helpful comments, the captains will take it forward.</p> <p>However, Anthea Doran felt that there was no opportunity to discuss this matter and commented that the working party is a good idea, but Anthea felt isolated and that she had to find out some issues from her friends on the tennis court.</p>	

	<p>Tony Ward asked any members to communicate to the committee if they have any issues and clarified that Eric Rovick will run the mixed team from now on.</p> <p>Miles Radcliffe questioned Tony Ward about what are we going to do with Anthea's query?</p> <p>Jenny Stevenson suggested that we hold an open meeting to get a diverse view and to take the issues on board.</p> <p>Phil Jacobs then stated that we will raise this issue in the next committee meeting.</p> <p>Jim McGown added a further comments on the Chairmanship and reminded the members that the appointment of the chairman could be dealt with by the Board as a casual vacancy during the year and would be up for election at next year AGM.</p>	
11	<p>Next AGM</p> <p>AGM: Saturday 23rd November 2019 at 10.30am in the clubhouse</p>	
	<p>Approved as a true and accurate record</p> <p>Jim McGown President 24.11.2018</p>	

Report of the Directors and
Unaudited Financial Statements for the Year Ended 30 September
2018
for
Elliswick Lawn Tennis Club Limited

Elliswick Lawn Tennis Club Limited

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Statements for the Year Ended 30
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Elliswick Lawn Tennis Club Limited
Company Information for the Year Ended 30
September 2018

J F MCGOWN
N PROVIS-EVANS
V AITCHISON
A P WARD
P JACOBS

DIRECTORS:

Vaughan Chambers
Vaughan Road
Harpenden
Hertfordshire
AL5 4EE

10022020 (England and Wales)

REGISTERED OFFICE:

Hicks and Company
Chartered Accountants
Vaughan Chambers
Vaughan Road
Harpenden
Hertfordshire

REGISTERED NUMBER: AL5 4EE

ACCOUNTANTS:

J G Hesselink S R
Lowe

Elliswick Lawn Tennis Club Limited

Report of the Directors
for the Year Ended 30 September 2018

The directors present the report with the financial statements of the company for the year ended 30 September 2018.

PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of a tennis club.

DIRECTORS

The directors shown have held office during the whole of the period from 1 October 2017 to the date of this report.

J G Hesselink
S R Lowe

J F MCGOWN
N Provis.Evans
V Aitchison
A P Ward
P Jacobs

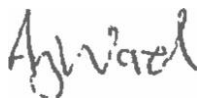
Other changes in directors holding office are as follows:

A Doran re*ed 25 November 2017

D Liles - resigned 25 November 2017

This report has been prepared in accordance with the provisions of 15 of the Companies Act 2006 relating to the provisions.

ON BEHALF OF THE BOARD:



A P Ward Director

7 November 2018

Chartered Accountants' Report to the Board of
Directors on the Unaudited Financial Statements of
Elliswick Lawn Tennis Club Limited

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of Elliswick Lawn Tennis Club Limited for the year ended 30 September 2018 which comprise the Income Statement, Balance Sheet and the related notes from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed within the ICAEW's regulations and guidance at <http://www.icaew.com/en/membership/regulations-standards-and-guidance>.

This report is made solely to the Board of Directors of Elliswick Lawn Tennis Club Limited, as a body, in accordance with the terms of our engagement letter dated 31 October 2017. Our work has been undertaken solely to prepare for your approval the financial statements of Elliswick Lawn Tennis Club Limited and state those matters that we have agreed to state to the Board of Directors of Elliswick Lawn Tennis Club Limited, as a body, in this report in accordance with ICAEW Technical Release 07/16AAF. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Elliswick Lawn Tennis Club Limited and its Board of Directors, as a body, for our work or for this report.

It is your duty to ensure that Elliswick Lawn Tennis Club Limited has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and profit of Elliswick Lawn Tennis Club Limited. You consider that Elliswick Lawn Tennis Club Limited is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the financial statements of Elliswick Lawn Tennis Club Limited. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.



Hicks and Company

Chartered Accountants
Vaughan Chambers
Vaughan Road
Harpenden
Hertfordshire AL5 4 EE
7 November 2018

This page does not form part of the statutory financial statements

part of

Elliswick Lawn Tennis Club Limited

30 September 2018

Income Statement
for the Year Ended

	Notes	30.9.18	30.9.17
TURNOVER		97,963	92,334
Cost of sales		9,313	6,227
GROSS PROFIT		88,650	86,107
Administrative expenses		76,516	75,516
OPERATING PROFIT	3	12,134	10,591
Interest receivable and similar income		133	
PROFIT BEFORE TAXATION		12,267	10,591
Tax on profit	4		

PROFIT FOR THE FINANCIAL YEAR

12,267

10,591

The notes form these financial statements

Elliswick Lawn Tennis Club Limited (Registered number: 10022020).

Balance Sheet

30 September 2018

	Notes	30.9.18	
FIXED ASSETS			
Tangible assets	5	152,634	152,038
CURRENT ASSETS			
Stocks	6	922	647
Debtors	7	4,615	4,927
Cash at bank		178,722	161,931
		184,259	167,505
CREDITORS			
Amounts payable due within one year	8	29,696	24,573
NET CURRENT ASSETS		154,603	142,932
TOTAL ASSETS LESS CURRENT			<hr/>

part of

LIABILITIES	307,237	294,970
RESERVES		
Retained earnings	307,237	294,970
	<hr/>	
	307,237	294,970

The company is entitled to exemption from audit under Section 477 or the Companies Act 2006 for the year ended 30 September 2018.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 September 2018 in accordance with Section 47B of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and to comply with the requirements of the Companies Act 2006 relating to financial statements, in so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board of Directors on 7 November 2018 and were signed on its behalf by:


A P Ward - Director


J G Heeseltk Director

The notes form part of the financial statements

Notes to the Financial Statements for the Year Ended 30 September 2018

1. STATUTORY INFORMATION

Elliswick Lawn Tennis Club Limited is a private company, limited by shares, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

These financial statements have been prepared in accordance with the provisions of Section 1A "Small Entities" of Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Turnover

Turnover represents the total invoice value of subscriptions and sales made during the year and derives from the provision of activities falling within the company's ordinary activities.

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Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	33.3 years
Courts	7 years
Floodlights and drive	10 years
Furniture and equipment	5 years

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

3. OPERATING PROFIT

The operating profit is stated after charging:

	30.9.18	30.9.17
Depreciation - owned assets	27,920	25,665

4. TAXATION

Analysis of the tax charge

No liability to UK corporation tax arose for the year ended 30 September 2018 nor for the year ended 30 September 2017.

The company is a registered Community Amateur Sports Club.

continued...

Notes to the Financial Statements - continued
for the Year Ended 30 September 2018

5. TANGIBLE FIXED ASSETS

	Freehold buildings	Courts	Floodlights and drive	Furniture and equipment	Totals
COST					
At 1 October 2017	133,665	153,647	130,295	8,763	426,370
Additions	9,299	19,217		-	28,516
	<hr/>	<hr/>	<hr/>	<hr/>	
At 30 September 2018	142,964	172,864	130,295	8,763	454,886
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
DEPRECIATION					
At 1 October 2017	71,917	124,928	73,527	3,960	274,332
Charge for year	4,289	8,849	13,029	1,753	27,920
	<hr/>	<hr/>	<hr/>	<hr/>	
At 30 September 2018	76,206	133,777	86,556	5,713	302,252
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
NET BOOK VALUE					
At 30 September 2018	66,758	39,087	43,739	3,050	152,634
At 30 September 2017	61,748	28,719	56,768	4,803	152,038

The cost of the freehold buildings is the accumulated costs of the Clubhouse and no value has been attached to the land.

6. STOCKS

					30.9.18	30.9.17
Bar stock	508	526	Ball stock	414	121	
						<hr/>
					922	647

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.9.18	30.9.17
Trade debtors	2,931	1,463
Other debtors		1,688
Prepayments	1,684	1,776
	<hr/>	<hr/>
	4,615	4,927

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.9.18	30.9.17
	E	
Trade creditors	6,099	1,639
Deferred income	21,233	20,849

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Accrued expenses	2,324	2,085
	29,656	24,573

9. CAPITAL COMMITMENTS

At the year end, capital commitments contracted but not provided for in the financial statements amounted to € 55,000 (2017: ENil) in connection with the clubhouse extension.

continued...

Notes to the Financial Statements - continued
for the Year Ended 30 September 2018

10. ULTIMATE CONTROLLING PARTY

The company operates as a Club and therefore in the opinion of the directors, there is no individual controlling party.

11. LIMITED BY GUARANTEE

The company is limited by guarantee and has no share capital. In the event of a winding up, every member has undertaken to contribute a sum not exceeding €1.

Trading and Profit and Loss
Account for the Year Ended 30
September 2018

	30.9.18	30.9.17	
Turnover			
Membership subscriptions	87,805	86,828	
Bar/socials sales	6,104	2,730	
Visitor & coaching guest fees	4,054	2,776	92,334
	<hr/>	<hr/>	
Cost of sales			
Opening stock bar	526	399	
Opening stock - balls	121	1,103	
Balls purchased	4,521	3,152	
Bar/socials purchases	5,067	2,220	
	<hr/>	<hr/>	
	10,235	6,874	
Closing stock bar	(508)	(526)	
Closing stock - balls	(414)	(121)	6,227
		<hr/>	<hr/>
		9,313	
			86,107
GROSS PROFIT		88,650	86,107
Other income			
Interest receivable		133	
		<hr/>	<hr/>
		88,783	86,107
Expenditure			
Rates	990	817	
Insurance	2,242	2,136	
Light and heat	1,729	1,435	
LTA fees	952	952	
Printing, postage, stationery and telephone	519	445	
Clubhouse expenses	16,180	12,123	
Matches and tournaments	930	1,630	
Grounds and courts maintenance	14,245	16,812	
Booking system	1,416	1,696	
Coaching retainer	6,357	6,481	
Sundry expenses	1,939	389	
Accountancy	1,097	2,000	
Legal and professional fees		2,935	
Depreciation of tangible fixed assets			
Freehold buildings	4,289	4,010	
Courts	8,849	6,678	
Floodlights and drive	13,029	13,224	
Furniture and equipment	1,753	1,753	
		<hr/>	
		76,516	75,516
NET PROFIT		12,267	10,591

This page does not form part of the statutory financial statements

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